

**CITY OF HEALDSBURG  
TRANSPORTATION ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
June 7, 2018  
City Hall Council Chamber  
401 Grove Street, Healdsburg, CA 95448**

Chairperson Peacock called the meeting to order at **5:15 P.M.**

**ROLL CALL:**

Commissioners Present: Bangham, Schuiling Wells, and Chair Peacock

Commissioners Absent: Levine

Staff Present: Public Works Director Zimmer and Deputy City Clerk Allan

**APPROVAL OF AGENDA**

On a motion by Commissioner Schuiling, seconded by Commissioner Bangham, approved the June 7, 2018 regular meeting agenda as submitted. The motion carried on a voice vote with Commissioner Levine noted as absent. (Ayes 4, Noes 0, Absent – Levine)

**APPROVAL OF MINUTES**

On a motion by Commissioner Bangham, seconded by Commissioner Schuiling, approved the April 19, 2018 special meeting minutes as submitted. The motion carried on a voice vote with Commissioner Levine noted as absent. (Ayes 4, Noes 0, Absent – Levine)

**ANNOUNCEMENTS/PRESENTATIONS**

None.

**COMMISSION REPORTS ON MATTERS OF INTEREST SINCE PREVIOUS REGULAR MEETING**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Joe Naujokas – Reported on the meeting he attended with the SCTA regarding the implementation of the Shift Plan.

Brigette Mansell – Commented on the Shift Plan put together by the SCTA, informed the Commission about the SDAT Committee coming to Healdsburg in August and thanked the Commission for their service.

### **REGULAR CALENDAR - APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON**

Chair Peacock opened up the item for discussion, noting he would prefer not to be nominated as Chair for another year.

On a motion by Commissioner Peacock, seconded by Commissioner Bangham, appointed Commissioner Schuiling to be Chair. The motion carried on a voice vote with Commissioner Levine noted as absent. (Ayes 4, Noes 0, Absent – Levine)

On a motion by Commission Wells, seconded by Commissioner Schuiling appointed Commissioner Levine to be Vice Chair. The motion carried on a voice vote with Commissioner Levine noted as absent. (Ayes 4, Noes 0, Absent – Levine)

### **REGULAR CALENDAR – POWERS AND DUTIES**

Public Works Director Zimmer presented the Powers and Duties of the Transportation Advisory Commission and provided information on creating Commission goals in the future.

In response to the Commission’s inquiries, Director Zimmer stated Staff would be the liaison between Council and the Commission.

#### **Public Comment**

Joe Naujokas read aloud the Transportation/Connectivity City Council Goals.

Todd Everett encouraged the commission to explore the mechanism between setting goals and accomplishing goals.

### **REGULAR CALENDAR – LOCAL, STATE AND FEDERAL FUNDS**

Public Works Director Zimmer provided background information on local, state and federal funds available for transportation related items.

In response to the Commission’s inquiries, Director Zimmer stated there is not a committee that meets to discuss funding need.

Discussion ensued about funding for traffic lights and drainage grates throughout the City and how members of the public may submit complaints.

#### Public Comment

Joe Naujokas expressed his support for funding for transportation related projects in Healdsburg.

Todd Everett spoke in favor of community development block grants being used for safe routes to school for children.

Brigette Mansell inquired if more bike lanes could be placed on Healdsburg Avenue going north.

Discussion ensued about the plans to include bike lanes on Healdsburg Ave going north and creating a complete streets project.

Director Zimmer noted MIG is planning on speaking to the Commission.

#### **REGULAR CALENDAR – BICYCLE FRIENDLY COMMUNITY AWARD**

Public Works Director Zimmer presented background information on the Bicycle Friendly Community Award, noting our current designation expires in December of this year. The deadline to reapply is August 9, 2018.

In response to the Commission's inquiries, Director Zimmer stated a subcommittee could take the whole application or a section of the application and community members could participate in completing the application.

Commissioner Peacock reviewed the Bicycle Friendly community award report card and provided feedback to include in the award application.

#### Public Comment

Joe Naujokas encouraged the commission to provide specific asks to Council on ways to increase bike parking.

Brigette Mansell encouraged the commission to include businesses when completing the application and commented on the MIG study.

Todd Everett inquired how we leverage the bike friendliness of the City.

Following further discussion, it was the consensus of the commission to have Staff complete the application.

### **VERBAL REPORTS**

Public Works Director Zimmer provided an update on the Healdsburg Avenue Improvement Project and the Dry Creek Interchange project.

### **BICYCLE FRIENDLY COMMUNITY SUB-COMMITTEE**

None.

### **DIRECTOR REPORT**

Public Works Director Zimmer provided an update on the General Plan and the Bike and Pedestrian Plan implementation.

### **COMMISSIONERS REQUESTS FOR FUTURE AGENDA ITEMS**

It was the consensus of the Commission to place the below items on a future agenda:

- Study or hiring of a consultant on Wayfinding signage and bike parking
- Bicycle Friendly Business Award
- Discussion regarding Hudson Street
- Alternative Modes of Transportation

### **ADJOURNMENT**

There being no other Transportation Advisory Commission business to discuss, the meeting was adjourned at approximately **7:30 P.M.**

APPROVED:

ATTEST:

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William Schuiling, Chairperson

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Larry Zimmer, Public Works Director