



**HEALDSBURG POLICE DEPARTMENT**  
**238 Center Street**  
**Healdsburg, California 95448**  
**(707) 431-3377**  
**(707) 431-3106 Fax**

**CHIEF OF POLICE**  
**Matt Jenkins**

Re: Property at: \_\_\_\_\_  
(Number) (Street) (Zip Code)

This letter shall serve as authorization for the Healdsburg Police Department to enter the described property and take appropriate police action regarding violations of Penal Code Section 602(k) or 602(0), trespassing, including arrests of individuals in violation of stated section as needed.

*P.C. 602(k): Every person who willfully commits a trespass by entering any lands, whether unenclosed or enclosed by fence, for the purpose of injuring any property or property rights or with the intention of interfering with, obstructing, or injuring any lawful business or occupation carried on by the owner of the land, the owner's agent or the person in lawful possession.*

I understand this letter is valid for twelve (12) months effective from \_\_\_\_\_ until \_\_\_\_\_; and as an owner/agent of said property, I am responsible for keeping the authorization letter current.

*P.C. 602(o): Refusing or failing to leave land, real property, or structures belonging to or lawfully occupied by another and not open to the general public, upon being requested to leave by a peace officer at the request of the owner or owner's agent, or by the owner or the owner's agent.*

If said property is closed to the public and posted as being closed, I understand this letter is valid for twelve (12) months effective \_\_\_\_\_ until \_\_\_\_\_; and as an owner/agent of said property, I am responsible for keeping the authorization letter current.

**Owner/Agent Information:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Agent: \_\_\_\_\_  
(Please Print) (Please Print)

Owner Address: \_\_\_\_\_ Agent Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Trespassed Name(s): \_\_\_\_\_

Other agents or any special concerns regarding the property:  
 \_\_\_\_\_  
 \_\_\_\_\_

Please return the completed form by fax to HPD Dispatch at 707-431-3106 or mail at department address above. This form may also be scanned and emailed to [dispatch@healdsburg.gov](mailto:dispatch@healdsburg.gov)

To be completed by person receiving form.  
 Date received: \_\_\_\_\_ Expiration date: \_\_\_\_\_ Rev. Oct 15, 2021