

Application for Permit to Conduct Filming Activity

This permit is not valid until signed off by the proper agency.

Application Date _____

Film Dates _____

SECTION 1 GENERAL APPLICATION

(Attach additional sheets as needed)

PERMIT NUMBER: _____

1. Production Company _____

2. Production Title _____

3. On-Site Contact Individual: _____

4. Individual in Charge of Filming (if different):

5. Address: _____ City _____ State _____ Zip _____

6. Business Phone: _____ Home Phone: _____

7. Pager: _____ Fax _____ E-Mail _____

8. Production Type: () Still () Film () Video () Multimedia () Other _____

9. Classification: () Commercial () Industrial () Multimedia () TV

() Documentary () Educational () Feature () Short

() Student **Student and/or non-profit status must be supported by documented proof*

10. Film Title / Story Summary:

11. First time filming in Sonoma County? _____

12. How were you referred to the County? _____

13. Insurance Carrier: _____ 14. Policy Number _____

(Must provide insurance certificates as required by each jurisdiction.)

15. Total Number of Crew: _____ 16. Total Number of Cast: _____

17. Estimated Room Nights: _____ 18. Estimated Total Expenditure: _____

19. Which locations will you be filming in? *(Additional Forms required are listed for each City and County Roads.)*

() County Roads () Rohnert Park () Town of Windsor

*Policy Endorsement and Hold Harmless Form () Santa Rosa

() Healdsburg () Sebastopol

*Sonoma County Food Permit () Sonoma

(if caterer used for filming) *Publicity Plan

() Petaluma *Statement from City Manager's Office stating

*additional permit required if filming in affected businesses and means of compensation if necessary
downtown area

20. Details on Filming Dates, Hours and Location:

(Please refer to Individual City Guideline Sections to determine appropriate times and locations)

Location # _____

21. Sets / Structures to be erected: *(Please attach sketch of structure.)*

Location # _____

22. List and describe any Special Effects Planned: (i.e. Chases, Explosions, Shootings, Pyrotechnics, etc.)

(May require additional permits or clearances.)

Location # _____

23. Describe Special Parking and/or Street Requests: (such as Road Closures, etc., provide detail in Parking Plan)

Location # _____

24. Equipment and Vehicle Detail: Generators: _____ Trucks / Cars: _____

Sanitation Facilities: _____ RVs: _____

25. Describe any assistance requested from City or County Agencies and/or Employees:

SECTION 2 PARKING PLAN *(Attach additional sheets as needed.)*

The Parking Plan must identify (1) vehicles used during filming and their locations, and (2) any scheduled street closures and how traffic will be re-routed.

SECTION 3 PRIVATE PROPERTY PERMISSION FORM(S):

Owner permission must be obtained if filming will occur on or utilize private property. Sample wording below:

“I hereby give permission for _____ to use my property located at _____ for the purpose of filming on the following dates: _____”

Date _____ Signature _____ Print Name _____

SECTION 4 SECURITY PLAN

The security plan outlines what measures will be undertaken by the Film Company to provide any necessary security on location(s).

Statement of Applicant: I declare that the information set forth above is true and correct and agree to comply with the terms and conditions of the film permit.

Signature

Print Name

Title

Drivers License #

Date