

PARK AND FACILITIES AIDE

DEFINITION

Under general supervision provides general care and maintenance of Parks, Recreation Facilities and Landscape and Turf areas and performs related work as assigned.

SUPERVISION RECEIVED AND EXERCISED

Higher-level department personnel provide general supervision and direction.

EXAMPLE OF DUTIES

Duties may include, but are not limited to, the following:

- Set up and take down tables, chairs, public address systems for special events.
- Be present at public functions to prevent property damage to Parks and Recreation buildings and facilities.
- Inventory equipment.
- Sweep and mop floors, empty trash containers, clean restrooms, perform general clean-up tasks.
- Assist in the general maintenance of park and recreation facilities and grounds.
- Notify appropriate staff on the need for major repairs.
- Raking, weeding, mowing, and performing miscellaneous park maintenance repair work.
- Maintains basic records of work performed.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Methods, materials and equipment used in janitorial and grounds maintenance work; and safe work practices.

Ability to:

- Perform heavy manual labor.
- Operate effectively and safely a variety of tools and equipment.
- Perform simple grounds maintenance tasks.
- Follow oral and written directions and work from simple sketches and diagrams.
- Work independently in the absence of supervision.
- Work cooperatively and courteously with the public.

Training and Experience

Any combination equivalent to the education and experience likely to provide the required knowledge and abilities would be qualifying. A typical way of gaining such knowledge and abilities would be:

Training: Equivalent to completion of the twelfth grade.

Experience: One year experience in custodial and or park maintenance is preferred.

License and Certificates

Must possess and maintain a valid California Driver License during the course of employment.

Working Conditions and Physical Demands

For special events incumbents in this classification must be willing to work off hours, weekends, evenings, and holidays. Work may require climbing ladders and carrying and lifting tools, equipment, and materials whose weight may exceed 50 pounds and work in an outdoor environment subject to heat and cold while exerting physical effort. Some of these requirements may be accommodated for otherwise qualified individuals who require and request such accommodation.