



Worker's Compensation Insurance Requirements

Building permits are only issued to property owners and licensed contractors (or their authorized agent). Prior to issuing a building permit, the Building Division requires that each applicant for the permit sign a declaration under penalty of perjury verifying worker's compensation coverage or exemption from coverage, as required by Section 19825 of the Health and Safety Code. Additionally, the applicant is required to sign the building permit agreeing that the information on the permit application is correct.

Proof of Worker's Compensation can be waived if:

- 1) the property owner signs the permit application as owner-builder and agrees that only immediate family members will participate with the construction. *

or

- 2) the contractor signs the permit as a licensed contractor and agrees to work alone.*

* If, during construction, this situation changes, provide the worker's compensation insurance company name, policy number and expiration date to the Building Division along with the building permit number and address of project location.

City Business License Requirements

Prior to issuance of a building permit, the contractor must first apply and pay for a city business license with the City of Healdsburg. Call 431-3329 for more information.

Letter of Authorization

The permit will not be issued to any applicant other than the property owner or contractor unless the applicant provides a letter to the City from the property owner authorizing the applicant to act as a representative of the property owner.