

To facilitate issuance of a building permit in an area identified as being **geologically unstable zone C**, the following is required for construction, alteration or additions:

- ❑ Design Review approval from the Community Development Department.
Design Review must be approved by the Planning Division prior to submitting Building Permit application.
- ❑ Six (6) sets of Plans. Two (2) sets stamped and signed by Architect or Engineer. Include **Grading, Drainage and Erosion Control Plan** prepared by a Civil Engineer.
- ❑ Four (4) sets of site-specific **Soils Report**.
- ❑ Three (3) sets of **Plan Review Letter by Geotechnical Engineer** stating that they have reviewed plans and that they are in conformance with recommendations and design criteria in Soils Report.
- ❑ Three (3) sets of **Engineer's Design Calculations**. Two (2) sets stamped and signed.

Fees: Plan Check Fee and Geotechnical Peer Review Fee are required to be paid upon submittal of application.

Certain projects with new or rehabilitated landscaping require compliance with the Water Efficient Landscape Ordinance. Contact Community Development Dept. for more information or review the requirements found in the CDC lobby or on the City's website at www.healdsburg.gov



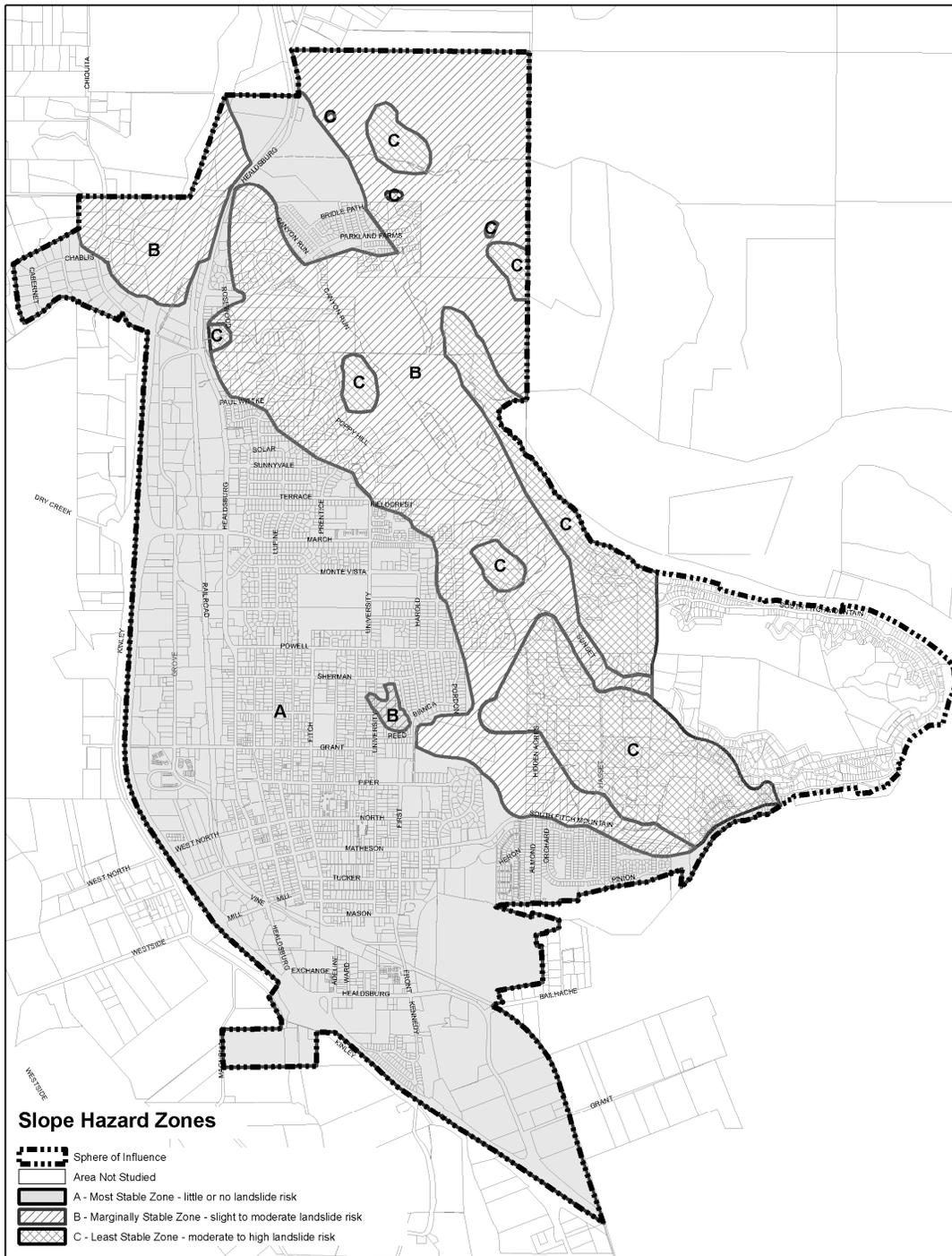
NOTE:

**Incomplete submittals
will not be accepted!**



**Please make sure to contact the following
City Agencies prior to submittal of plans:**

Community Development - 707.431.3346
Public Works/Electric - 707.431.3348
Fire Department - 707.431.3360



BUILDING PERMIT SUBMITTAL REQUIREMENTS

when building in an area
identified as being

GEOLOGICALLY UNSTABLE ZONE C