



CITY OF HEALDSBURG CITY MANAGER'S OFFICE

401 Grove Street
Healdsburg, CA 95448-4723

Phone: (707) 431-3317
Fax: (707) 431-3321

Visit us at www.healdsburg.gov

August 8, 2023

Sean Maddocks
OTC Healdsburg LLC dba Off the Charts
23 Corporate Plaza Drive, Suite #150
Newport Beach, CA 92660
maddocks@greencp.com

RE: Phase I – Application Submittal and Determination of Eligibility – City of Healdsburg

Dear Applicant,

Thank you for submitting your Commercial Cannabis Business Permit Application to the City of Healdsburg (City). Pursuant to the Healdsburg Municipal Code (HMC) Section 20.20.095, HdL Companies, Inc. (HdL) conducted the Phase I application evaluation for completeness and compliance with the minimum submittal requirements. Your application has been deemed **COMPLETE**. Therefore, your application is advancing to Phase II of the application process.

Applicants are encouraged to monitor the City's web page for any additional information, FAQs, or updates. It is the responsibility of the Applicant to stay informed of this information. If you have any questions or require additional information, please submit your questions by email to cannabis@healdsburg.gov.

Sincerely,

Andrew Sturmfels

Andrew Sturmfels
Assistant City Manager

cc: Matt Eaton, Deputy Director of Compliance Services, HdL Companies
Kristi Lervold, Administrative Assistant, HdL Companies