

CITY OF HEALDSBURG

RESOLUTION NO. 94-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH MARK THOMAS AND COMPANY INC. FOR ENGINEERING SERVICES FOR THE US 101/DRY CREEK ROAD INTERCHANGE IMPROVEMENTS PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$407,115.07, APPROVING A COOPERATIVE FUNDING AGREEMENT WITH SONOMA COUNTY TRANSPORTATION AND CLIMATE AUTHORITIES IN THE AMOUNT OF \$500,000, APPROVING A COOPERATIVE AGREEMENT WITH CALTRANS IN THE AMOUNT OF \$213,000, AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS, AND AMENDING THE ADOPTED FISCAL YEAR 2025-26 BUDGET

WHEREAS, the existing US 101/Dry Creek Road Interchange cannot accommodate the existing and future traffic volumes, resulting in backups at the ramp intersections and east of the interchange; and

WHEREAS, currently there are no sidewalks on either side of Dry Creek Road under US 101 and the signalized intersection of Dry Creek Road and Grove Street lacks compliant curb ramps and pedestrian push buttons; and

WHEREAS, Sonoma County and the City of Healdsburg, in partnership, agree that additional improvements to the interchange are a high priority for both agencies; and

WHEREAS, in 2020, a Feasibility Study Report (Study) was prepared to identify a project to resolve traffic impacts and improve bicycle and pedestrian safety to the US 101/Dry Creek Road interchange area; and

WHEREAS, the Study proposed a project consisting of either a roundabout couplet or coordinated traffic signals at the on and off ramps at the interchange to improve traffic operations, installation of new sidewalks and upgraded bike facilities, and the replacement of curb ramps and pedestrian push buttons on all four corners of the Dry Creek Road/Grove Street intersection; and

WHEREAS, in April of 2024 the City was awarded \$500,000 as part of the Sonoma County Transportation and Climate Authorities (SCTCA) Funding Program Cycle 1 for the development of a Project Initiation Document (PID) for the US 101 / Dry Creek Road Interchange Improvements Project; and

WHEREAS, a portion of the Project improvements are within State Highway right-of-way, which requires the Project to follow a specific Caltrans project development process; and

WHEREAS, the first step in the Caltrans project development process is the preparation of a Project Initiation Document (PID); and

WHEREAS, in order to reimburse Caltrans for review and approval of the PID, the City and Caltrans will enter into a Cooperative Agreement for the PID in the amount of \$213,000; and

WHEREAS, on June 23, 2025, City staff requested proposals (RFP) from qualified consultant firms/teams with relevant experience and knowledge to prepare the PID and received three proposals; and

WHEREAS, staff reviewed the proposals and interviewed all three firms; and WHEREAS, based on the evaluation, Mark Thomas and Company Inc. (Mark Thomas) was determined to be the firm best suited to complete the PID; and

WHEREAS, the proposed fee by Mark Thomas for services is a not to exceed amount of \$407,115.07; and

WHEREAS, the completed and approved PID will be used as the basis for the next phases of the Project; and

WHEREAS, in conjunction with the design contract, the estimated fee for the Caltrans Cooperative Agreement is \$213,000 and staff costs are estimated to be \$79,885, bringing the total cost for the PID phase to \$700,000; and

WHEREAS, the current adopted Fiscal Year 2025-26 (FY25/26) Budget does not include funding for the project; and

WHEREAS, staff recommends amending the current fiscal year budget by appropriating the \$500,000 of SCTCA State Transportation Improvement Program Exchange Funds along with \$200,000 from the Traffic Impact Fee Fund for the PID phase of the project; and

WHEREAS, the recommended actions do not constitute a "project" under CEQA, pursuant to Section 15378(b)(4) of the California Environmental Quality Act (CEQA) and no further action is required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Healdsburg hereby:

1. Approves a Professional Services Agreement with Mark Thomas to provide engineering services for the US 101/Dry Creek Road Interchange Improvements Project for a not to exceed amount of \$407,115.07.
2. Approves a Cooperative Funding Agreement with Sonoma County Transportation and

Climate Authorities in the amount of \$500,000.

3. Approves a Cooperative Agreement with Caltrans in the amount of \$213,000.
4. Authorizes the City Manager to execute the Agreements.
5. Amends the adopted Fiscal Year 2025-26 budget as depicted in the attached Exhibit A.

PASSED, APPROVED, AND ADOPTED, this 20th day of October, 2025, by the following vote:

AYES: Councilmembers: (5) Edwards, Hagele, Kelley, Herrod and Mayor Mitchell

NOES: Councilmembers: (0) None

ABSENT: Councilmembers: (0) None

ABSTAINING: Councilmembers: (0) None

SO ORDERED:

ATTEST:



Evelyn L. Mitchell, Mayor



Raina Allán, City Clerk

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I, RAINA ALLAN, City Clerk of the City of Healdsburg, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 94-2025 adopted by the City Council of the City of Healdsburg on the 20th day of October 2025.



Raina Allan, City Clerk



Resolution No. 94-2025

Exhibit A

FY 25-26 Budget Amendment			
Account Number	Increase Amount	Decrease Amount	Description
512-6162-45000-ST015	\$ 700,000		Establish Budget for US-101 and Dry Creek Road Interchange Project ST015
512-1000-39001-00000	\$ 200,000		Increase Transfer In from Traffic Impact Fee Fund for Project ST015
910-8080-42301-00000	\$ 200,000		Increase Transfer Out to Streets Capital Fund for Project ST015
512-1000-34004-00000	\$ 500,000		Increase SCTCA Grant Revenue for Project ST015