



City of Healdsburg
Community Services Department
 1557 Healdsburg Avenue
 Healdsburg, CA 95448
 (707) 431-3301 / Fax (707) 431-2852

Application and Permit for Recreation Park Fence Banner

Priority:

1. City of Healdsburg events
2. City of Healdsburg co-sponsored events
3. Non-profit organizations for Healdsburg community events
4. Other community events

Procedures:

1. Fill out application form and return to City of Healdsburg and process Parks Banner Permit Fee per Master Fee Schedule
2. City Staff will contact applicant with approval or denial.
3. Drop-off approved banner to the Community Services Department
3. City Staff will install and remove banner on specified dates.

General Policies:

1. Sign requests are on first-come, first-served basis.
2. Sign may stay up a maximum of three weeks, unless otherwise approved.
3. Signs must not be hung without an approved permit from the Community Services Department.
4. Sign shall not exceed 3 feet x 8 feet.
5. A maximum of 4 signs may be displayed at any given Time.
6. The "Art McCaffery Park" sign may not be blocked or covered.

Organization name:		
Primary purpose and nature of organization:		
Applicant/Contact:	Day phone:	Cell:
Approval/Denial to be sent to (Contact Info):		
Address:	Fax number:	
Nature of event:		
Date of installation:	Date banner will be removed:	
Size of Banner (not to exceed 3' x 8')		
Wording & contents of banner:		

HOLD HARMLESS: *I agree to hold the City of Healdsburg, its officials, employees and agents from and against any and all claims, actions, damages, disabilities, or expenses for any personal injury or loss of property which I may suffer arising from my participation in this activity whether caused in whole or in part by myself, fellow participants or non-participants.*

Signature: _____ Date: _____

For Office Use Only

Approved: Yes ___ No ___	Signature:	Date:
Special Event Fee \$10 Paid:	Applicant Notified:	Staff Initials:
Parks Staff e-mailed:		