



COMMUNITY DEVELOPMENT DEPARTMENT | Planning Division

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Temporary Sign Application

Last Updated: July 1, 2023

Temporary signs are allowed under the following conditions:

General Temporary **Commercial** Sign Regulations.

1. Temporary commercial signs may be erected in commercial, office, and industrial districts for a period not to exceed 30 days upon obtaining a temporary sign permit from the planning and building director. As part of the application, a plan showing the location of all proposed temporary commercial signs must be submitted to the planning and building department.
2. Temporary commercial signs shall have the same location, height and size restrictions as required for permanent signs in the zoning district within which the temporary commercial sign is to be located.
3. A sign permit for temporary commercial signs associated with a single location may allow for the posting of signs up to three times during a 12-month period.

Attach exhibits showing proposed sign design, dimensions and location.

Business name _____

Business address _____

Applicant's name _____

Applicant's phone number _____

Applicant's e-mail address _____

For City use

Date recd. _____ *12-month expiration date* _____

Sign 1 posting period: _____ *to* _____ *Event* _____

Sign 2 posting period: _____ *to* _____ *Event* _____

Sign 3 posting period: _____ *to* _____ *Event* _____