



ORTIZ PLAZA
5352 Old Redwood Highway
Santa Rosa, CA 95403
e-mail: ortizplaza@hyderco.com
(XXX) XXX-XXXX



Date: May 2, 2017

Community Action Partnership of Sonoma County
1300 North Dutton Avenue
Santa Rosa, CA 95401
(707) 544-6911

To Whom It May Concern:

This letter is to inform you that Ortiz Plaza located in Santa Rosa, California and is accepting applications.

We have 2-bedroom apartments. We would appreciate any help you can give us in getting the word out to qualified people who work in farm laborer in your area as describe on the following attachment.

I have enclosed a supply of information sheets. Information sheets and applications are available at:

Temporary Lease Office for ORTIZ PLAZA

3315 Airway Drive
Santa Rosa, CA 95403
Temporary Tel. (707) 523-1155 Ext.4743
Office Hours: Monday-Friday
8 a.m. to 12 p.m. and 1 p.m. to 5 pm

Sincerely,

Olga Enciso-Lopez
Resident Manager

"This institution is an equal opportunity provider and employer."

"El Departamento de Agricultura de Estados Unidos (USDA) es un proveedor, empleador y prestador que ofrece igualdad de oportunidades."

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Ortiz Plaza is an Equal Housing Opportunity apartment complex. We are privately owned, offering affordable housing in two bedroom units.

Rental rates are calculated according to your income for those who qualify. Occupancy Standards are as follows:

2-bedroom unit: 2 to 5 people

The **Ortiz Plaza** complex is located off Redwood Highway. It is convenient to the downtown area and close to the bus lines.

All apartments have carpeting, refrigerators, stoves, and central heating and air. Tenants pay for electricity and gas. The Ortiz Plaza pays for water and trash pick-up.

Please call the Temporary Telephone Number or come by for an application.

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Exhibit A

Presence of “farm labor” in stages of the agricultural economy

Stage 1. Raising the commodity on the farm.

Eligible activities include:

Field workers – hand work, field preparation, planting, irrigating, weeding, spraying, thinning, picking, pruning, loading, flagman, livestock caretakers, milkers
Agricultural equipment operators – tractors, sprayers (including aerial sprays), harvesters, combines
Professional crop services – agronomists, veterinarians, pest advisors, orchard managers

Ineligible activities include:

Support activities – mechanics, chemical handlers, bookkeepers, farm labor contractors
Agricultural suppliers – seed, chemical, equipment, and supply dealers
Professional support services – bookkeepers, attorneys, financial consultants

Stage 2. Transporting the commodity after harvest.

Eligible activities include:

Harvester/combine operators
Truck drivers
Loading and unloading commodities prior to processing

Ineligible activities include:

Fuel dealers
Truck mechanics
Truck dispatchers

Stage 3. Post-harvest handling, storage, processing and packaging.

Eligible activities include:

Boxing, crating, loading and unloading produce, hulling nuts, drying grain
Working in a post-harvest commodity storage facility

Ineligible activities include:

Handling which constitutes marketing

Stage 4. Delivery to market or processing.

Eligible activities include:

Truck drivers, loading and unloading commodities prior to processing
Trucking processed agricultural products (when employed by Processing Plant)

Ineligible activities include:

Fuel dealers
Off-farm truck mechanics
Truck dispatchers

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Attachment 12-A
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Stage 5. Processing or marketing.

Eligible activities include:

Processing plant workers – canneries, salad mix, creameries, frozen foods, dried fruit, slaughterhouse

Ineligible activities include:

Grocery store workers – produce department Restaurant workers Auction yard workers
produce wholesalers and wholesale warehouse workers.

Exhibit B
Presence of “farm labor” and “processing worker” in selected agricultural enterprises

Enterprise	Farm Worker Activities	Processing Worker Activities
Aquaculture	Seeding, care, management, or harvest of fish, shellfish, & other aquatic organisms	Seafood /Wholesalers Packing
Bees	Hive care and management Honey extraction	Confection manufacturing
Berries	Field work and harvest, including field pack Sorting, packing, and storage	Produce wholesalers Packing Juicing
Cattle	Herd management Feedlot	Slaughterhouse
Cotton	Field work and harvest Pre-gin storage	Ginning
Dairy	Milking barn Herd care and management	Creamery Cheese production
Eggs	Layer flock management Egg sorting, grading, and packing	Egg yolk separation
Fruit trees – avocados, dates	Grove operations and harvest Sorting, packing, and storage	Guacamole production
Fruit trees – citrus	Grove operations and harvest Sorting, packing, and storage	Juicing Canning
Fruit trees – figs	Orchard operations and harvest Sorting, packing, drying and storage	Fig confections
Fruit trees – olives	Orchard operations and harvest Sorting, packing, and storage	Brine operations Cannery operations
Fruit trees – apples, kiwis, peaches, pears, and plums	Orchard operations and harvest Sorting, packing, and storage	Cannery operations Freezer operations Drying operations
Fruit trees – prunes (dried plums)	Orchard operations and harvest Sorting, packing, drying and storage	Re-hydrating and processing Cannery operations
Garlic	Field work and harvest Sorting, packing, and storage	Wholesale produce operation and Packing Drying & dehydrating operations
Grain – barley, corn, oats, rice, wheat	Field work and harvest Grain drying and bulk storage	Milling
Grapes – raisins	Vineyard work, including field dry & pack Sorting, packing, and storage	Re-hydrating and processing Cannery operations

Grapes – table	Vineyard work and harvest Boxing grapes	Wholesale produce operation packing
Grapes – wine	Vineyard work and harvest	Grape crushing and fermenting
Hay	Hay production and harvest Hay baling, stacking, and storage Silage production by farmer	Hay compressor or pelletizer operation Feed mix preparation Hay broker Feed store
Melons	Field work and harvest, including field pack Sorting, packing, and storage	Wholesale produce operations packing
Nurseries	Field and greenhouse work Sorting and packing for shipment	Sorting and packing for shipment
Nut trees – almonds, Walnuts	Orchard operations and harvest Hulling	Shelling Expressing oils Roasting and making nut products
Oilseeds	Field work and harvest Storage in bulk	Oil expresser operations
Potatoes	Field work and harvest Storage in bulk in cellars Packing and bagging at potato shed	Potato chipping
Poultry	Poultry production	Hatcheries/Slaughterhouse/ Processing Plant
Seed production	Field work and harvest Sorting, packing, and storage	Seed certification
Sheep	Flock management Shearing and wool storage	Auction yard Slaughterhouse Yarn production
Sugar beets	Field work and harvest	Sugar refineries
Vegetables for fresh market (artichokes, asparagus, broccoli, carrots, cauliflower, celery, lettuce, greens, mushrooms, onions, Peppers, tomatoes)	Field work and harvest, including field pack Sorting, packing, and storage	Produce wholesalers Salad mix operations

Vegetables for processing (artichokes, asparagus, broccoli, carrots, cauliflower, celery, greens, mushrooms, onions, peppers, tomatoes)	Field work and harvest, including field pack	Cannery operations Freezer operations Drying operations
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